

# Crystal River High School

## Student Parking Application Packet

### 2017-2018

#### STEP 1: REGISTER FOR TEEN DRIVER CHALLENGE

- Driving is an adult privilege extended to students who are presumed to be mature and responsible. Statistics show that operating a motor vehicle is also the number one cause of accidental injuries and death among young drivers. Crystal River High School (CRHS) has taken a pro-active approach to changing these statistics for our high school students by implementing the *Teen Driver Challenge Program* through the Citrus County Sheriff's Department.
- Students who fail to complete this free program within 2 months of receiving a parking permit are subject to having their parking permit revoked until the course requirements have been satisfied. For a schedule of class dates and times log onto:

[www.sheriffcitrus.org](http://www.sheriffcitrus.org)

#### REQUIRED DOCUMENTS YOU WILL NEED FOR THE TEEN DRIVING CHALLENGE COURSE:

- The Teen Driving Challenge Application completed and notarized\*
- Florida Driver's License
- Florida Automobile Insurance Card
- Florida Vehicle Registration

*\*Notarized parent/guardian signature **IS REQUIRED** on Teen Driver Challenge & Parking Application*

#### STEP 2: CRITERIA FOR PARKING PERMITS

- Parking permits will be issued giving first consideration to members of the senior class meeting the criteria as established by CRHS administration. Each application will be individually considered according to specific need.

#### REQUIRED DOCUMENTS YOU WILL NEED FOR THE PARKING PERMIT:

- The Teen Driving Challenge Course completed
- Parking Application Completed\*
- Florida Driver's License
- Florida Automobile Insurance Card
- Florida Vehicle Registration (If student will be driving 2 different vehicles, please provide registration for both.)

*\*Notarized parent/guardian signature **is required** on Teen Driver Challenge, Parking Application*

#### *To keep and maintain parking privileges each semester students;*

- Must have a minimum overall un-weighted GPA of 2.0
- Must have no major discipline or attendance issues.
- Must have any outstanding fees or fines paid in full.

#### STEP 3: COMPLETE APPLICATION FOR PARKING PERMIT

- Include copy of Teen Driver Challenge certificate. If completed at CRHS we have a copy on file.
- Fill out all information including student signature and NOTARIZED PARENT/GUARDIAN SIGNATURE (page 4).
- Turn completed packet into the attendance office.
- Applications will be processed as received and information/requirements verified.

*Note: If you are 18 years of age and the vehicle is registered in your name your signature must be notarized as the parent/guardian.*

#### STEP 4: PAYMENT

- Students MUST bring driver's license & \$20.00 cash or a check/money order made payable to Crystal River High School when parking permit is issued.
- Deadlines & dates will be announced during the morning announcements and on School Website

**Permit & Teen Driver Applications:** See Mrs. Wright in Discipline or Mrs. Carnahan in Attendance

**Completed applications:** Must be returned to Mrs. Wright in the Discipline Office

**Questions or Concerns?:** Call Mrs. Wright at: 352-795-4641 x4817

# Crystal River High School

## Student Parking & Driving Policy

### 2017-2018

**\*\*Any and all violations of the following are subject to a \$15 fine or disciplinary action without warning for each occurrence.**

#### Safe Operation of Vehicle

- 1) **DRIVER AND ALL PASSENGERS MUST WEAR SEAT BELTS AT ALL TIMES ~ IT'S THE LAW!**
- 2) Students who violate Florida State Law will receive a citation, fine and loss of parking permit.
- 3) The driver of the vehicle is responsible for the passengers and their use of seatbelts.
- 4) Drivers must abide by posted speed limits on school property.
- 5) All drivers will obey the speed limit and follow the proper directions and signs at all times.
- 6) Students operating a vehicle unsafely or recklessly on school property, on the streets adjacent to the school, around school buses, or while driving to and from school, may face disciplinary action, a written citation and/or revocation of parking permit.
- 7) School buses always have right of way over all other vehicles. **RECKLESS DRIVING WILL NOT BE TOLERATED.**
- 8) Students are NOT to take unauthorized students off campus at any time.

#### Proper Parking Procedure

- 9) All students who park on campus must display a 2017-2018 CRHS issued parking permit.
- 10) The parking permit must be displayed facing outward on the rear window driver side of the vehicle.
- 11) Vehicles must be parked facing forward only. **NO BACKING IN TO A PARKING SPACE.**
- 12) Any vehicle occupying more than one parking space (i.e. towing a trailer) is not permitted on CRHS campus.
- 13) Permits will be issued at a NON-REFUNDABLE, NON-PRORATED cost of \$20.00 for the 2017-2018 school year.
- 14) **If lost, stolen, or damaged, the student will be charged a replacement fee of \$10.00.**
- 15) At NO time may a student park in any parking space or parking lot other than the space for which the permit has been issued.
- 16) Under no circumstances shall a student park in designated staff, administration or visitor parking area(s).
- 17) Only one parking permit will be issued per student. Students may register up to two (2) family vehicles on the parking application (the parking permit may be used between these two vehicles only).
- 18) Students must inform the Attendance Office immediately of any changes in vehicle or license plate and provide a copy of the new vehicle registration.
- 19) Parking permits are non-transferable and cannot be used by anyone other than the student and the vehicle that is registered on the parking application.
- 20) Transferring a parking permit to another student will result in both parties receiving loss of parking privileges.

**\*\*Any application found to be fraudulent (improper information, forged signature) will not be processed and consideration for permission to obtain a parking permit will be denied.**

#### Parking Rules Before, During, & After School Hours

- 21) There is no loitering in the parking lot or in a vehicle at any time.
- 22) Within five minutes of parking on campus, students are to exit their vehicle and proceed to class.
- 23) Students are not permitted in the parking lot between classes without written permission from an administrator, designee or SRO.
- 24) Valuables should not be left in vehicles; they should remain locked at all times with windows up for security.
- 25) Immediately report any damage and/or accidents that occur on campus to an administrator or School Resource Officer (SRO).
- 26) Stereos, radios and other sound systems CAN NOT be played at a level that can be heard outside your vehicle.
- 27) Cars may not be used for eating lunch, smoking, loitering, or storing books or other items.

#### Truancy/Attendance/ Disciplinary Issues

- 28) Students must arrive to park in the student parking lot prior to 7:45 A.M. and be in class before the bell rings.
- 29) **Excessive tardies to 1st block will result in permit being revoked, suspended or disciplinary action taken.**
- 30) The Citrus County Code of Conduct is clear in regards to attendance, truancy, and discipline issues regarding what is considered proper behavior during school hours as well as after school activities.

**\*\*\*Students not meeting these standards will have their driving privileges revoked for the school year.\*\*\***

#### Search & Seizure

- Campus parking lots are the property of the Citrus County School Board and the individual school's principal or designee.
- Any vehicle on school property is subject to search with just cause.
- Decal holders are responsible for the content of their vehicle and have a right to be present.
- Drugs, alcohol, tobacco, or weapons found in any vehicle will result in possible suspension of parking privileges for the remainder of the school year as well as expulsion from school and possible legal action.



# Crystal River High School Statement of Acceptance for Parking 2017-2018

Your student has applied for a parking permit and has received an application that must be completed, signed and returned to the attendance office. We feel it is important that you are aware of the rules and policies as stated on this parking application. A copy of the Student Parking Permit Application Requirements & Instruction and the Student Parking & Driving Policies will be given to the student when a parking space is assigned to keep as a future reference.

## STUDENT AGREEMENT

I acknowledge and understand that parking on campus is a **PRIVILEGE, NOT A RIGHT**. I have read the policies, rules and guidelines on all pages of this document and understand that I (student) am responsible for maintaining the criteria as stated on page one (1), under Student Requirements for Parking Permit. I (student) also agree to comply with the Student Parking & Driving Policies on page two (2) and acknowledge that violations and/or failure to comply with these expectations and/or other school policies as set forth by the administration at CRHS can result in these privileges being suspended or revoked, either temporarily or permanently as well as disciplinary action being imposed. *The principal/designee reserves the right to temporarily and/or permanently suspend these privileges, impose discipline measures if applicable and amend or change these policies at any time for any reason.*

Parking illegally may result in the vehicle being towed at the expense of the person(s) to whom the vehicle is registered as well as fines and citations being imposed within the guidelines of the law.

*All information contained in the application is true, correct and accurate to the best of my knowledge.*

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Parent/Guardian Signature

\_\_\_\_\_

Date

## WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

I (parent/guardian) have read and discussed *The Instructions for Parking*, page one (1) and *The Crystal River High School Parking Policy*, page two (2). I have also discussed with my son/daughter/ward these responsibilities. I (parent/guardian) recognize and acknowledge that there are certain risks of physical injury to students exercising parking permit privileges, and I willingly and knowingly agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor son/daughter/ward, and/or their passenger(s) may sustain as a result of driving a privately owned vehicle to or from school, during school hours, on campus or to and from school sponsored activities.

By my (parent/guardian) signature, I release from liability any and all claims, demands, damages, actions, causes of action, including any acts of negligence, or suits in equity, of whatsoever kind or nature, the Citrus County School Board, its employees, agents, or representatives.

All information contained in the application is true, correct and accurate to the best of my knowledge.

► *Legal parent/guardian's signature must be witnessed and signed before a Notary Public.*

\_\_\_\_\_

Legal Parent/Guardian Name Printed

\_\_\_\_\_

Legal Parent/Guardian Signature

STATE OF FLORIDA; COUNTY OF CITRUS

I, \_\_\_\_\_, a Notary Public for the State of Florida, County of Citrus, do hereby certify that \_\_\_\_\_ personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Personally Known \_\_\_\_\_ OR Type of Identification Produced \_\_\_\_\_

[NOTARY SEAL]

Signature of Notary Public \_\_\_\_\_

My commission expires: \_\_\_\_\_